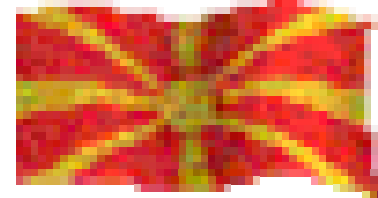


REPUBLIC OF MACEDONIA



**DIRECTORATE for SECURITY of
CLASSIFIED INFORMATION**



Directorate for Security of Classified Information

Background

- 1996 - The Security Agreement for information exchanged between the Republic of Macedonia and NATO
- 1996 - Office for Reciprocal Security in MoD
- 2002 - National Security Authority in NATO Context as Governmental Secretariat (Government Decree)
- 2004 – Directorate for Security of Classified Information (DSCI) as a standalone body of the state administration with capacity of a legal entity (Law on Classified Information)



Directorate for Security of Classified Information

Legal competences

- Ensure continuous application of the international standards and norms while taking on the measures and activities for protection of the classified information;
- Coordinate the activities for ensuring protection of the classified information with the state bodies and the institutions that exchange classified information with foreign states and international organizations;



Directorate for Security of Classified Information

- Prepare, organize, apply and monitor the application of the measures and activities for ensuring protection of classified information that has been released to the Republic of Macedonia by foreign states and international organizations;
- Take on activities for protection of the classified information that the Republic of Macedonia has released to foreign states and international organizations;



Directorate for Security of Classified Information

- Participate in the process of developing plans and programs of the Republic of Macedonia for membership in international organizations related to the protection of classified information;
- Plan and accomplish international cooperation for protection and exchange of classified information;
- Recommend measures for enhancing the protection of classified information;



Directorate for Security of Classified Information

- Initiate entering into international agreements with foreign states and international organizations related to the exchange of classified information;
- Initiate developing of security plans for protection of classified information in emergencies;
- Educate the users of classified information and the interested bodies, organizations and individuals in the Republic of Macedonia.



Directorate for Security of Classified Information

Exchange of classified information with foreign states and international organizations

- ◆ The exchange of classified information from the Republic of Macedonia with foreign states and international organizations shall be accomplished via the Directorate, unless otherwise regulated by another law or international agreement.



Directorate for Security of Classified Information

- ◆ The classified information received from a foreign state or an international organization shall be handled as determined with an international agreement.
- ◆ If the international agreement does not include provisions on the way of handling classified information, it shall be handled in line with the provisions of the Law on Classified Information.



Directorate for Security of Classified Information

- ◆ Classified information from foreign states or international organizations with which the Republic of Macedonia has entered into international agreements or to which the Republic of Macedonia has become a member, shall keep the marking of the level of classification used in that state or international organization.
- ◆ According to the assumed obligations from the ratified international agreements, the Directorate shall ensure exercising control by authorized representatives of foreign states and international organizations for the way of use and protection of the classified information they have released to the Republic of Macedonia.



Directorate for Security of Classified Information

- ◆ In line with the Law on Classified Information and the international agreements, the Directorate shall control the use and protection of the released classified information from the Republic of Macedonia to the foreign states and international organizations.
- ◆ The Government shall determine the classified information of the Republic of Macedonia that could be subject to international exchange with a Decision.



Directorate for Security of Classified Information

↳ Measures and activities for personnel security

- identification of authorized persons for work and handling classified information;
- responsible handling of classified information;
- security vetting;
- issuing security certificates;
- issuing security clearances for access to classified information; and
- verifying and evaluation of the ability to handle classified information.



Directorate for Security of Classified Information

Personnel Security

- User of classified information shall be a state body or another legal entity or natural person in the Republic of Macedonia that has a security certificate or a foreign state body or another foreign legal entity or natural person that has a security certificate issued by the home-country and a clearance for access to classified information issued by the Directorate.
- Security certificate for using classified information shall be issued by the Director of the Directorate after the procedure regulated with the provisions of the Law on Classified Information has been completed.



Directorate for Security of Classified Information

- Security certificate shall be issued to a natural person if:
 - (s)he is a citizen of the Republic of Macedonia;
 - there is a justified reason for using classified information according to the principle of “need-to-know”;
 - there are no limiting circumstances for having access to classified information;
 - (s)he has legal capacity,



Directorate for Security of Classified Information

- (s)he is 18 years old, and for using information classified STATE SECRET, 21 years old;
- there is no security measure delivered for prohibition from practicing a profession, activity or obligation;
- (s)he has good health capacity;
- (s)he has signed a written statement for conscientious and accountable use of the classified information;



Directorate for Security of Classified Information

- the activities of the natural person do not indicate existence of a security risk for using the classified information;
- and
- (s)he has been briefed on the regulation concerning the work with classified information, which is verified through an interview with the applicant by an authorized person before the security certificate is issued.



Directorate for Security of Classified Information

- Depending on the level of the classified information for which a request for a security certificate has been filed, different vetting procedures shall be conducted, as follows:
 - first level vetting for information classified CONFIDENTIAL;
 - second level vetting for information classified SECRET; and
 - third level vetting for information classified TOP SECRET.



Directorate for Security of Classified Information

- For using RESTRICTED information, no security vetting shall be required.

The individual shall be briefed about the obligation to protect the classified information that (s)he has been given access to or a permission to use.



Directorate for Security of Classified Information

- Upon a request by the Directorate, the security vetting procedures shall be carried out by:
 - the competent services of the Ministry of Defence for the military personnel and the civilians employed at the Army of the Republic of Macedonia;
 - and
 - the competent services of the Ministry of Interior for all other individuals.



Directorate for Security of Classified Information

- The security vetting procedure shall last no longer than:
 - one month for first level vetting;
 - three months for second level vetting; and
 - six months for third level vetting.

In more complex cases or due to emergencies, the time limits may be doubled.



Directorate for Security of Classified Information

- In case it is determined that the individual does not handle the classified information according to this Law or that any of the conditions, on the basis of which the security certificate has been issued, is no longer met, the Director of the Directorate shall bring a decision to terminate the validity of the security certificate for that individual even before the expiry of its validity.
- The decision referred to above shall not include a ratio about the reasons for terminating the validity of the security certificate.



Directorate for Security of Classified Information

Appeal procedure

- The decision of the Director to refuse the request for issuing a security certificate shall not include a ratio about the reasons for the refusal.
- The individual whose request has been refused may appeal to the competent secondary commission of the Government against the decision of the Director.
- The appeal shall be filed within 15 days from the day of the receipt of the decision, via the body that has brought the decision to the competent secondary commission of the Government.
- The decision of the Commission shall be final.



Directorate for Security of Classified Information

Security clearance for access to classified information

- ◆ The Directorate shall issue a security clearance to a foreign legal entity or natural person, confirming that it has a security certificate and is eligible to have access to and use classified information in the Republic of Macedonia.



Directorate for Security of Classified Information

- ◆ The validity of the security clearance shall terminate:
 - upon expiry of the time-line indicated in the security clearance;
 - upon accomplishing the relevant task;
 - if a new request for extending the validity of the security clearance has not been submitted before the expiry of its validity; and
 - if the requirement for issuing the security clearance has ceased to exist or has been changed.



Directorate for Security of Classified Information

Administrative security

- For the purpose of accomplishing the works concerning foreign classified information within the scope of responsibility of the Directorate, Central Registry, registries and control points shall be established.
- The Central Registry of classified information shall be kept in the Directorate, while registries and control points shall be kept within the ministries and other bodies of the state administration and other state bodies where foreign classified information are received and registered continuously.



Directorate for Security of Classified Information

- The registries and control points shall forward information necessary for accomplishing the work of the Directorate and the exchange of classified information with foreign countries.
- Upon a proposal by the Directorate, the Government shall determine the number of registries and control points with a Decision.



Directorate for Security of Classified Information

↳ Measures and activities for administrative security

- Identification of the classification level and marking of the classified information accordingly;
- Receipt and recording of classified information;
- Safekeeping of and handling the classified information;
- Reproductions, translations and excerpts of the classified information and designation of the number of copies and the users;



Directorate for Security of Classified Information

- Control and handling of the classified information during its dissemination and distribution;
- Prevention of unauthorized takeout, disclosure and security breaching of the classified information;
- Prevention of compromises of the classified information;
- and
- Disposal and destruction of the classified information.



Directorate for Security of Classified Information

Physical security

- According to the Security Agreement signed between NATO and the Republic of Macedonia in 1996, physical security of **NATO classified information** is provided in line with NATO Directive on Physical Security (AC/35-D/2001).
- Previously regulated with a number of legal acts and by-laws, now physical security of the **national classified information** is provided in line with the relevant provisions of the Law on Classified Information.



Directorate for Security of Classified Information

↳ Measures and activities for physical security

- Assessment of the possible security infringement of the classified information with intrusion and unauthorized access to, use and disposal of the classified information;
- Establishing a security area around the facility;
- Definition of security and administrative zones;
- Organizing physical security and application of technical and other security devices for buildings and rooms where classified information is held;



Directorate for Security of Classified Information

- Issuing security clearances for access to buildings and rooms;
- Control of entry, movement and exit of individuals and vehicles for transportation of classified information;
and
- Transportation of classified information outside the security zones.



Directorate for Security of Classified Information

↳ Measures and activities for information security

- Certification of communication and information systems and processes;
- Assessment for possible security infringement of the classified information by intrusion in the information system, and use and destruction of the classified information processed and stored in communication and information systems;
- Definition of methods and security procedures for reception, processing, transmission, storing and archiving of electronic classified information;



Directorate for Security of Classified Information

- Protection of the information in the course of the processing and storing of classified information in the communication and information systems;
- Production of crypto keys and other crypto material;
- Cryptographic protection of communication, information and other electronic systems used for preparation, transmission, processing and archiving of classified information;
- Determination of zones and rooms protected from compromising electro-magnetic emission; and
- Installation of devices for safekeeping of classified information.