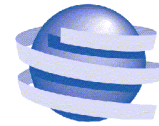




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INTERNEWS

e-Gov Project

INVITATION TO BID

FOR

IT SECURITY AUDIT OF THE e-TAX SERVICES SYSTEM

Date of issue: **Friday 2nd February 2007**

End of period for questions: **Friday 23 February 2007 at 15:00 local time**

End of tender period: **Friday 9th March 2007 at 15:00 local time**

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The USAID funded e-Gov Project is implemented by Internews Network and registered in Macedonia as *Internews Network Representative Office in Skopje, registration number 1343*. Further information about *the e-Gov Project* can be found on the webpage <http://www.e-gov.org.mk>

The e-Gov Project is hereby requesting offers regarding IT security audit of the e-Tax system which has been created and implemented through assistance by the *e-Gov Project*.

Auditing companies registered in either USA or Macedonia are invited to submit bids. It is essential for the proper conducting of the audit that the auditors master the Macedonian language in written form.

The e-Tax application is a custom build application developed for the Public Revenue Office by a Macedonian software developer, contracted by *the e-Gov Project*. The system can be found at the following web address: <https://etax.ujp.gov.mk>

The purpose of this audit is to evaluate the security of the e-Tax services and to identify any possible security glitches therein. The audit shall evaluate the e-Tax services system only (including the network device in use by the system), not other IT systems operational at the Public Revenue Office.

The process of inspection should be conducted in two phases:

- **Penetration test (from outside and inside), and**
- **E-Tax System security audit.**

Penetration test should be performed from outside the firewall with only minimal information about the system available for the auditor in order to realistically simulate the possibilities for a hacker to attack the system.

When penetration test is performed and reported to the *e-Gov Project* the auditor will receive all necessary information about the system such as detailed system description and system administrator manuals.

e-Tax system security audit should perform vulnerability scans, analyses of the logs, examination of operating system security settings, analyses of network shares, and historical data according to industry security standards. The audit should be conducted through technical investigation of the e-Tax software application and the server.

The auditor should also be prepared to conduct a check of the implementation of the potential recommendations the auditor will present in its audit report. However the bid should not include the cost for such work. If the e-Gov Project would consider such a check desirable, this will be discussed separately with the auditor after the report has been presented.

The findings shall be presented in a report clearly describing the findings, their severity and also recommended measures to eliminate possible security problems. The report shall be submitted to the e-Gov project and the Director of PRO.

The e-Gov project will only accept enquiries concerning this invitation and its proceedings that have been submitted through an e-mail to info@egov.org.mk. Responses will be

submitted as a reply e-mail. All enquiries thus received will subsequently be published together with all responses on the e-Gov Project's homepage <http://www.egov.org.mk>. Bidders are therefore advised to continuously read the information that the e-Gov project may provide by publication on the webpage. The webpage is normally up-dated with new questions and answers twice per week. The e-Gov project is not committed to publish questions in extenso but may rephrase the text.

Enquiries will only be accepted and answered as prescribed here.

Enquiries received after 15.00 local time on Friday 23 February will not be considered and thus not published either.

Offers shall be delivered to *the e-Gov Project* on-line at the following e-mail address: **tender@egov.org.mk** and shall be received by *the e-Gov Project* at the latest at **15:00 hours on Friday 9th March 2007**.

The bidder should state in the offer when the audit at the earliest could be finalized.

The bidder shall provide a list of **three** references containing information about IT security audits the company has performed, including contact information regarding persons within the entities that requested the audits.

The bidder shall inform about its competence and capacity to undertake the audit according to the specifications. The bidder shall also inform about expected amount of working hours to undertake the audit.

The price for the audit shall be quoted in USD, including VAT.

All invoices shall be quoted in denar equivalent to the average exchange rate of the Central Bank on the day of invoicing with the VAT specified. The invoice shall also specify the equivalent dollar amount.

In selecting the contractor the *e-Gov Project* will, within the USAID procurement rules, take into consideration the bidder that receives the highest total number of points calculated for:

- The quality of the proposed bid. Points will be given: 1 for acceptable, 3 for medium and 6 points for high quality.
- 3 points will be given to the bidder offering the earliest completion of the audit followed by 2 points for the second and 1 for the third delivery. No points will be given for any other delivery date.
- The requested remuneration. Points will be given: 8 points to the lowest requested price followed by a continued decreasing scale down to a minimum of zero points, reflecting the percentage of increase in price, where for every 10% in increase 1 point will be deducted. The increase will be rounded to the nearest 10% figure. As an example; if the second cheapest bid is 17 % more expensive than the cheapest bid 6 points will be given to that bidder.

The e-Gov Project will pay 40% of the total contracted price, including VAT, on signing of the contract. The remaining 60 % will be paid when the final audit report has been delivered to and accepted by *the e-Gov Project*.

The offer and the audit report shall be both written in English.

The e-Gov Project retains the right to revoke the tender for any reason considered by *the e-Gov Project* to necessitate a revocation. *The e-Gov Project* is not obligated to publicly announce the reason for a possible revocation.

The e-Gov Project undertakes no liabilities of any kind outside those specifically covered by the contract when duly signed by *the e-Gov Project* and the contractor.